



ADRIAN PUBLIC SCHOOLS

Tradition of Opportunities
Future of Possibilities

Agenda

Regular Meeting

Monday, December 9, 2024

AHS, B-100, 6:00 p.m.

A. Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
 - a. Outstanding Citizens
 - b. Dan Peña-CFO certification
5. Communications
 - a. Resignation of Lindsey Luce, Head Start
 - b. Resignation of Amanda Stevens, Head Start
 - c. Resignation of Kendal Reese, Paraprofessional

B. Recommended Action

1. Consent Agenda
 - a. Approval of November 25, 2024, Regular Minutes
 - b. Approval of November 25, 2024, Closed Session (handouts)
 - c. Approval of November 25, 2024, Special Meeting Minutes
 - c. New Hire
 1. Teresa Tuttle
2. Business Requiring Board Action
 - a. Approval of RFP Permissions
 - b. Acceptance of Donations
3. Business Requiring Future Board Action
 - a. First reading to name a District facility

C. Reports from the Superintendent and Staff

- a. Fall Sports Recap & Indoor Facility Exploration

D. Future Meetings and Business

1. Board Committee Reports- Finance, Personnel
2. Board Member Comments
3. Meeting Dates and Upcoming Events
 - a. Dec. 9th, HS Band and Orchestra Concert
 - b. Dec. 10th, 7/8th grade Band and Orchestra Concert
 - c. Dec. 12th, Career Fair, 7:30 am
 - d. Dec. 17th, MS Choir Concert, 7:00
 - e. Dec. 18th, HS Choir Concert, 7:30 p.m.

f. Dec. 20th- Jan. 5th, Christmas Break

g. Jan. 13th Organizational Meeting and Board Meeting, 6:00 p.m.

E. Public Comment ('Request to Participate Form' must be filled out and given to Angie Schaffer before Section D (Future Meetings and Business) on the agenda

F. Closed Session

G. Adjournment

In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.

EXECUTIVE SUMMARY

DATE: December 9, 2024

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Lindsey Luce.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Lindsey has submitted her resignation from Adrian Head Start.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge Lindsey Luce's resignation effective December 2, 2024.

EXECUTIVE SUMMARY

DATE: December 9, 2024

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Amanda Stevens.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Amanda has submitted her resignation from Adrian Head Start.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge Amanda Stevens' resignation effective December 13, 2024.

EXECUTIVE SUMMARY

DATE: December 9, 2024

CONTACT PERSON: Nate Parker

PURPOSE:

The resignation of Kendall Reese.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Kendall has submitted her resignation from Adrian Public Schools.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education acknowledge Kendall Reese's resignation effective December 4, 2024.

MINUTES OF THE REGULAR MEETING OF THE ADRIAN BOARD OF EDUCATION, NOVEMBER 25, 2024, LINCOLN ELEMENTARY.

MEETING CALLED TO ORDER

President Ferguson called the Adrian Board of Education meeting to order at 6:00 pm.

The Pledge of Allegiance was recited.

PLEDGE RECITED

PRESENT: Baucher, Buku, Dunn, Marks, Solis-Gautz, and President Ferguson

ABSENT: Ballard

Moved by Baucher, supported by Marks, that the Adrian Board of Education approve the agenda.

AGENDA APPROVED

The motion carried by a 6-0 vote.

Trustee Dunn recited the District's mission statement as a reminder of its purpose and direction.

MISSION STATEMENT

Superintendent Parker presented a Good News Certificate to Gabe Venerable, honoring him with the Silent Servant Award. The award from the Peter R. Marsh Foundation recognized Gabe for his exceptional commitment to community service and leadership. Counselor Dana Noel nominated Gabe.

GOOD NEWS

Tiffany Yatzek, Principal of Lincoln Elementary, shared six goals with the board. They are to improve student attendance through targeted practices and activities, implement portrait of a graduate and success plans across the District, establish professional learning communities and data protocols to improve curriculum, instruction, and student outcomes, implement classroom 180 Framework, reinforce the implementation of English Language Arts Fountas & Pinnel materials with fidelity, and reinforce the implementation of Strategic Math Interventions Solution to increase Mathematical performance.

COMMUNICATIONS

Mrs. Yatzek also shared the valuable role of Lincoln's teacher consultant (TC). The TC provides support to students, parents, staff, and administrators.

CONSENT AGENDA

Moved by Baucher, supported by Marks, that the Adrian Board of Education approve the consent agenda.

The consent agenda included the following items:

- a. Minutes from November 11, 2024, Regular Meeting
- b. Treasurer's report ending October 31, 2024, with a balance of \$1,542,660.73
- c. New Hires: Winter Coaches

Motion carried.

INSULIN LITIGATION

Moved by Buku, supported by Solis-Gautz, that the board approve the resolution and contract to enter into an insulin lawsuit. There is no cost to the District to join the lawsuit.

Motion carried.

**BUDGET
AMENDMENTS**

Marks moved, supported by Buku, that the board approve the amended budget as presented and adopt the resolution. Business Manager Dan Peña shared that the District ended 2023-24 at a 19.59% fund balance, and the need to borrow has been eliminated. The major changes for the 2024-25 budget amendments were:

- The District’s budget was adopted at the final Board meeting of the 23-24 year on June 24, 2024.
- The State adopted its budget on June 27, 2024, and eliminated any proposed per pupil increase even though the House, Senate, and Governor had all proposed a per pupil increase
- The loss of a per pupil increase was a decrease of \$570,000 in revenue
- The District’s fall pupil count is 37 better than initially budgeted, which made up \$350,000 of the \$570,000 lost revenue above
- However, the increase in pupil count resulted in a loss of over \$235,000 in Enrollment Stabilization revenue that was built into the budget based on a projected decrease of 45 students
- Numerous adjustments to revenue were necessary as a result of the loss of the projected per pupil increase (\$217) and an addition of a one-time State categorical funding revenue source

RFP

Motion carried.

The board reviewed a request to bid District Category II expenditures through the Federal Communications Commission’s E-Rate program. Ryan Skeels, Technology Director, explained that the District’s internal connection switches need to be replaced, and the E-Rate program provides a reimbursement rate of approximately 80%.

**REPORTS FROM
THE
SUPERINTENDENT
AND STAFF**

Even though current Board policies 3301 and 3301A outline the procedures for the District to complete a bidding process, the E-Rate application requires the Board approval to bid on E-Rate services before expenditure reimbursement can be approved.

The board reviewed the Head Start Monthly report.

Trustee Marks shared that the Finance Committee had met and discussed the November budget amendments and the items listed in the closed session.

**FINANCE
COMMITTEE**

President Ferguson gave Kayla Dunn a District ID badge and welcomed her to the board.

**BOARD MEMBER
COMMENTS**

Moved by Buku, supported by Baucher, that the Adrian Board of Education convene to a closed session at 6:41 p.m. under the Open Meetings Act 8(1) (c) for collective bargaining.

CLOSED SESSION

ROLL CALL VOTE:

Yeas: Baucher, Buku, Dunn, Marks, Solis-Gautz, and Ferguson
Nays: none

Motion carried.

President Ferguson declared the meeting back in open session at 6:49 p.m.

OPEN SESSION

Motion carried.

Moved by Marks, supported by Baucher, that the board approve the tentative agreement with the Adrian Education Association. Nikki Culley shared the highlights of the agreement. They were to increase the hard cap to the state-allowed contribution amount effective January 1, 2025.

AEA

Moved by Marks, supported by Buku, that the board approve the tentative agreement with the Adrian Education Support Personnel Association. Nikki Culley shared the highlights of the agreement. They were to increase the hard cap to the state-allowed contribution amount effective January 1, 2025.

AESPA

Motion carried.

Moved by Marks, supported by Buku, that the board approve the tentative agreement with the Adrian Administrators Association. Nikki Culley shared the highlights of the agreement. They were to increase the hard cap to the state-allowed contribution amount effective January 1, 2025.

AAA

Motion carried.

President Ferguson shared that after meeting in closed session, there was no action needed for the AFSCME bargaining group.

AFSCCE

Moved by Marks, supported by Baucher, that the board approve the tentative agreement with Building Administrative Assistants. Nikki Culley shared the highlights of the agreement. They were to increase the hard cap to the state-allowed contribution amount effective January 1, 2025.

BAA

Motion carried.

Moved by Marks, supported by Buku, that the board approve the tentative agreement with IUOE Maintenance. Nikki Culley shared the highlights of the agreement. They were to increase the hard cap to the state-allowed contribution amount effective January 1, 2025.

**IUOE-
MAINTENANCE**

Motion carried.

Moved by Marks, supported by Buku, that the board approve the tentative agreement for employees on individual contracts. Dan Peña shared the highlights of the agreement. They were to increase the hard cap to the state-allowed contribution amount effective January 1, 2025.

**INDIVIDUAL
CONTRACTS**

Motion carried.

Moved by Buku, supported by Baucher, that the Adrian Board of Education convene to a closed session at 6:55 p.m. under the Open Meetings Act 8(1) (b) for a student discipline hearing (#2024-1).

CLOSED SESSION

ROLL CALL VOTE:

Yeas: Baucher, Buku, Dunn, Marks, Solis-Gautz, and Ferguson
Nays: none

Motion carried.

OPEN SESSION

President Ferguson declared the meeting back in open session at 8:25 p.m.

Moved by Baucher, supported by Buku, that the board approve the discipline resolution for student #2024-1.

**ADRIAN PUBLIC SCHOOLS
BOARD RESOLUTION FOR STUDENT DISCIPLINE**

A regular meeting of the Board was held in the media center at Lincoln Elementary School on the 25th day of November 2024, at 6:00 o'clock in the p.m.

ADJOURNMENT

The meeting was called to order President Ferguson
by _____

Present: Baucher, Buku, Dunn, Marks, Solis-Gautz, Ferguson

Member _____

s

Absent: Member

s Ballard

The following preamble and resolution were offered by Member Baucher and supported by Member Buku:

WHEREAS:

1. The administration has recommended that a student whose identity is known to the Board (the "Student") was suspended by Holt Public Schools for violations of their anti-harassment policy, bullying policy, and other aggressive behaviors towards other students..

2. School administrators notified the Student's parents of the specific charge underlying the discipline recommendation and the date, time, and place of the disciplinary hearing.

3. Pursuant to the request of the Student's parents, and as authorized by Section 8(b) of the Michigan Open Meetings Act, MCL 15.268(b), the disciplinary hearing was conducted in a closed session meeting of the Board.

4. The hearing allowed the Student and the Student's representatives to respond to the charge and present pertinent evidence for the Board's consideration.

5. The Board has carefully considered all the evidence produced in this student discipline hearing.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A preponderance of the evidence establishes that multiple violations of the Student Code of Conduct occurred.

2. Based on careful consideration of all of the following factors, the Board determines that suspension is warranted:

- The student's age;
- The student's disciplinary history;
- Whether the student has a disability;
- The seriousness of the behavior;
- Whether the behavior posed a safety risk;
- Whether restorative practices are a better option; and
- Whether lesser interventions would address the behavior.

The Student is suspended until December 4, 2024.

3. During the time of the suspension, the Student may not be on school grounds or attend any functions at the District without prior written approval from an appropriate administrator.

4. In addition suspension, the Student must complete the following restorative practices on or before December 4, 2024:

- a. Student must meet with Amanda Armstrong before December 4th.
- b. Implementation of the 504 plan and its ongoing progress. The parent must sign the 504 paperwork acknowledging the plan is in place.
- c. Behavior contract signed by the parent
- d. Family will seek and participate in outside counseling

The Student's failure to complete these restorative practices may result in further disciplinary consequences.

5. Consistent with Sections 11a and 1311(1) of the Revised School Code, the Board finds that the interests of the District are served by this resolution.

6. Administrators are directed and authorized to implement all terms of this resolution and are delegated all necessary authority to do so.

7. All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Ayes: Baucher, Buku, Dunn, Marks, Solis-Gautz, Ferguson

Nays:

Absent: Ballard

Motion Passed: 6-0

The undersigned, duly qualified and acting Board Secretary, certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board at a [*Choose regular or special*] meeting held on [*date*], the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

Mike Buku, , Board Secretary

Without further business, Baucher moved, supported by Marks, to adjourn the meeting.

Motion carried.

The meeting adjourned at 8:29 pm.

Beth Ferguson, President

Mike Buku, Secretary

MINUTES OF THE SPECIAL MEETING OF THE ADRIAN BOARD OF EDUCATION,
NOVEMBER 25, 2024, LINCOLN ELEMENTARY, 158 S. SCOTT STREET

**MEETING CALLED TO
ORDER**

President Ferguson called the Adrian Board of Education meeting to order at 5:45 pm.

The Pledge of Allegiance was recited.

PLEDGE RECITED

PRESENT: Baucher, Buku, Marks, Solis-Gautz, and President Ferguson

ABSENT: Ballard

Moved by Baucher, supported by Buku, that the Adrian Board of Education approve the agenda.

AGENDA APPROVED

The motion carried by a 4-0 vote.

President Ferguson recited the District's mission statement as a reminder of its purpose and direction.

**MISSION
STATEMENT**

Moved by Baucher and supported by Buku, the Adrian Board of Education appoint a new board member to fill Tamais Henagan's vacant seat. Baucher states, "To simplify the process, we should appoint Kayla Dunn. She received the most votes during the November election." Trustee Buku asked, "Can the non-appointed nominee join us during the closed session?" Vice President Baucher replied, "We have two closed sessions tonight. Having the non-appointed nominee join us in the first closed session is a great teaching moment. The second closed session contains sensitive, confidential information that should remain among nominated board members." Vice President Baucher amended his motion. Moved by Baucher, supported by Buku that the board nominate Kalya Dunn to fill Tamaris Henagan's vacancy.

**APPOINTMENT OF
NEW BOARD
MEMBER**

Motion carried.

Trustee Dunn takes her seat at the table.

Kayla Dunn and Anita Lewis Accepted the Oath of Office and the Constitutional Oath of Office.

**SWEARING IN OF
NEW BOARD
MEMBERS**

Without further business, Buku moved, supported by Dunn, to adjourn the meeting.

Motion carried.

ADJOURNMENT

The meeting adjourned at 5:55 pm.

Beth Ferguson, President

Mike Buku, Secretary

EXECUTIVE SUMMARY

DATE: December 9, 2024

CONTACT PERSON: Nikki Culley

PURPOSE:

To recommend hiring a paraprofessional for Adrian High School.

EXPLANATION:

Deb Agnew and her interview team recommend Teresa Tuttle as a special education paraprofessional for Adrian High School. Teresa has a year of related experience as a noon-hour supervisor.

RECOMMENDATION:

The HR Director recommends that Teresa Tuttle be hired as a paraprofessional at Adrian High School, effective for the 2024-2025 school year.

EXECUTIVE SUMMARY

DATE: December 9, 2024

CONTACT PERSON: Dan Peña

PURPOSE: To approve the request to bid District Category II Expenditures to be reimbursed through the Federal Communications Commission's E-Rate program.

EXPLANATION:

Through the Federal Communications Commission's E-Rate program, the District can receive reimbursement funding for updates to telecommunications, telecommunications services, and Internet access, as well as internal connections, managed internal broadband services, and basic maintenance of internal connections.

The District's internal connection switches need to be replaced, and the E-Rate program provides the opportunity to do so at an approximate 80% reimbursement rate.

Even though current Board policies [3301](#) and [3301A](#) outline the procedures for the District to complete a bidding process, the E-Rate application requires Board approval to bid E-Rate services before reimbursement of expenditures can be approved.

RECOMMENDATION:

The Business Manager recommends that the Adrian Board of Education approve the request to bid District Category II expenditures through the Federal Communications Commission's E-Rate program.

EXECUTIVE SUMMARY

DATE: December 9, 2024

CONTACT PERSON: Nate Parker

PURPOSE: To accept donations.

EXPLANATION:

The following was donated to the Turkey Drive.

- a. Sharon Gramling donated \$200.
- b. Janet Ohrman donated \$200
- c. Sharronn and Danny Etter donated \$250.
- d. Ernest and Patricia Church donate \$250.
- e. Gary and Cynthia Gray donated \$300.
- f. Lencon Credit Union donated \$300.
- g. Coopeer, Bender & Bender, PC donated \$500.
- h. Douglas and Kathryn Greenlee donated \$200.
- i. Kay and James Crone donated \$200.
- j. Adrian Steel donated \$500.
- k. Adrian Breakfast Lions Club donated \$200

Cadmus Presbyterian Church donated \$500 to the Families in Transition Program.

The Mouli Family donated the building at 755 High St.

Adrian Steel donated \$500 to the Michener Turkey Trot.

Creek Enterprise, Inc. donated \$200 to the Michener Turkey Troit.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education accept these donations and thank the donors for their support.

EXECUTIVE SUMMARY

DATE: December 9, 2024

CONTACT PERSON: Nate Parker

PURPOSE:

To review a recommendation to name the facility at 755 High Street “The Mouli Center.”

EXPLANATION:

Dr. Konda Mouli and Dr. Padmaja Mouli served the Adrian community as Medical Doctors for over 30 years. The caring and excellent medical treatment provided to their patients was an asset to the Adrian Community. The Mouli family has donated the facility at 755 High Street to the Adrian Public School District. In addition to this tremendous gift, Dr. Padmaja Mouli has donated \$100,000 to the school district to create STEM and Career Labs in the district’s four Elementary Buildings. In recognition and gratitude for this incredible generosity, the Superintendent recommends that The Adrian Public Schools Board of Education name this facility “The Mouli Center”.

Board Policy 3302.01 For Naming Facilities establishes the following:

3302.01 Naming Facilities

The Board retains sole authority to name District facilities. For purposes of this Policy, a "facility" includes any portion of a facility that may be separately named (e.g., library, cafeteria, building wing). For purposes of this Policy, "naming" also includes renaming an existing facility.

The Board must review and discuss a recommendation or nomination to name a facility in at least two (2) open meetings over a two (2) month period. The Board will not act immediately on a request to name or rename a facility.

In naming a facility, the Board will generally (but is not required to) solicit the local community's feedback.

The Board will name facilities after the following people, whether current or former or alive or deceased: employees, Board members, District students, community members, a donor who gives a substantial donation to the District, or others who, by their contributions in effort, interest, devotion, exemplary life, attainment, or other factors deemed relevant by the Board have furthered the interest of the District.

In deciding whether to name a facility after a donor, the Board will consider the donation amount, whether the donated amount is for a particular facility, and the connection between the donor and the District or the community.

The Board may sell naming rights to a particular facility.

The Superintendent or designee may negotiate a contract to sell naming rights, subject to final Board approval.

The proceeds of such a sale may be used at the Board's sole discretion.

RECOMMENDATION:

The Superintendent recommends that the Adrian Board of Education review the recommendation to name the facility at 755 High Street, The Mouli Center, in honor of their tremendous generosity to Adrian Public Schools.